

Wead Library
64 Elm Street
Malone, NY 12953

Agenda
January 27, 2025

To: Members of the Board of Trustees

Subject: The following is the expected agenda for the January 27th meeting of the Wead Library's Board of Trustees, which will be held that Monday on the main floor of the library.

Approval of the minutes of the previous meetings – November 18, 2024, November 26, 2024

Treasurer's Reports – October 2024, November 2024, December 2024

Action on Bills –October 2024 revised, November 2024, December 2024

Communications – 2024 Christmas Cards received and sent

Received Qigong donation and sent thank you to W McQuinn

Received Elves on Main Street thank you for library's donation

12/11/24 Telegram article featuring Local Author Expo

Library Report - January 2024

Librarian Report - January 2024

Old Business – Trustee Training Sharing Session

Roof/Window Project

Air Conditioning

New Business – Budget Vote/Annual Meeting

Narcan/Safety Assessment

Anticipated Executive Session - for the purpose of discussing personnel relating to matters of appointment, promotion and job descriptions

Date for Next Board Meeting – Monday, February 24, 2025

Adjournment

Wead Library Report 1/27/2025

With the help of our substitute pages J Dabiew, J Lavoie and D Fanus, we were able to get through the holiday season maneuvering through vacations and staff illness. J Lavoie and D Fanus are available any shift. J Dabiew headed back to college 1/24/25 and expects to be back in May for the summer. D Andre who is also attending college resigned his substitute page position as of 11/27/25.

All but two staff members were able to attend the Staff Development Day on Saturday, January 4th. After a brief staff breakfast and meeting, Trooper James D'Ambro, Troop B School and Community Outreach Coordinator and Trooper Michael Macaulay, Troop B Emergency Management Sargent provided a very informative, professional and engaging safety presentation. They toured the entire building addressing issues, answered questions and allowed employees to voice their concerns. Active assailant training was also provided. Afterwards, staff members had an opportunity to watch a video and practice using the Evac+ Chair on the 3rd floor.

Employee S. Carey is painting and setting up an art wall in the computer room to display a few works from local artists along with their information. She will be the first artist featured for 2 months after which the wall will be available to other participants. A possible name for the wall display is "Homegrown Art".

Annual Reports have opened and are due to CEFLS on Feb 21st. B Brabon compiled the yearly statistics, C Russo completed the programs portion of the report. N Andre and I have completed almost half of the remainder as of last week. The 2023 Comptroller's Report still has unresolved issues and is again being reviewed by CEFLS Business Manager, M Spofford. Once the report is submitted, the 2024 report can begin. Utica National Insurance has outsourced the Worker's Compensation Payroll Reporting Form which is usually due by the end of January. That report cannot be accessed yet. I have begun working on the 2025-2026 Budget.

It has been a busy few months for building repairs. Keating's Electric replaced the exterior light over the fire escape door in the parking lot. Now all outside lights have been replaced. An electrical outlet in the foyer also needed fixing. Lyle Gratton Plumbing put a new faucet in the back fiction bathroom when the automatic faucet failed. Adirondack Alarms needed to replace the camera showing the front desk area as well as reset the dvr. Harris Oil replaced a fuel pump on Boiler #1 and the fuel nozzles on both boilers. Superior Glass was called to check the crash bars on the main ramp doors that although still working, don't seem to turn properly. The last snowstorm created quite a drift overhanging the ramp door. Thankfully C Lawrence, MCSD

Superintendent of Buildings & Grounds, came after hours with a roof rake and knocked down the hazard. Public computer #2 has been problematic. SymQuest has run diagnostics and made fixes, but it may need replacing.

Respectfully,

Mary McDonald, Principal Library Clerk

Librarian Report
January 27, 2025

I have finalized the schedules for Story Hour, Stories & STEAM, and Lego Club through May 2025. These schedules may be impacted by the upcoming construction project. Story Hour for children aged 0-6 and their caregivers will be on Thursdays at 11 a.m. I hope that I will eventually be able to switch my closing shift to Wednesday and add in a weekday evening Story Hour.

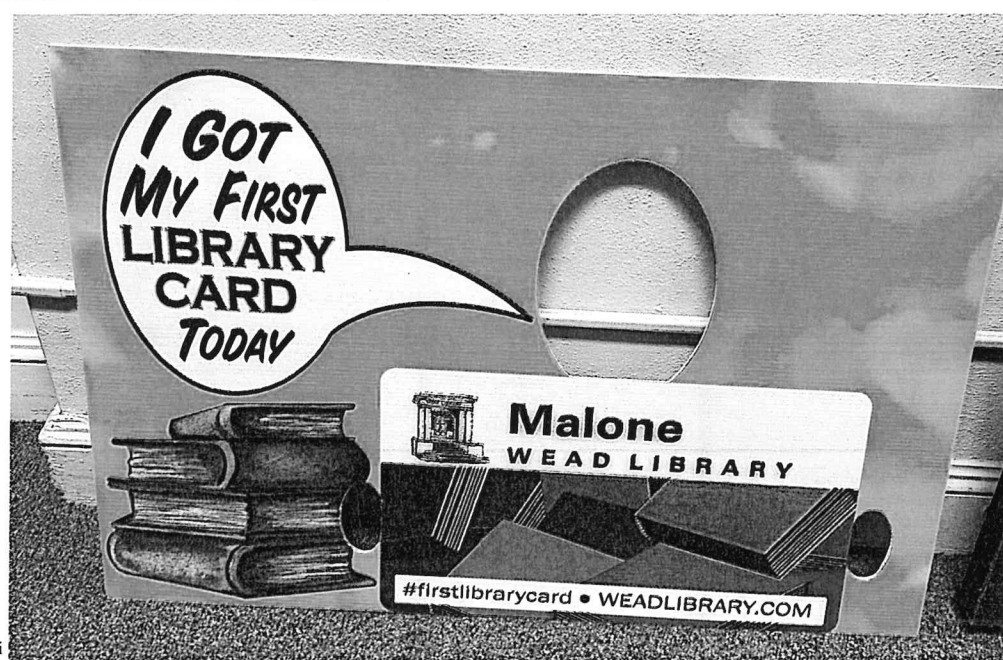
I plan to resume community outreach at the Farrar Home beginning in February. There will be monthly visits with book talks (short speech about a book that focuses on encouraging someone to read it) and small activities. I would like to focus more resources on acquiring Large Print materials for both patrons who visit the library and these outreach events.

February is going to be a much bigger month for the Wead Library. The first big event will be "Take Your Child to the Library Day" (TYCLD) on Saturday, **February 1st**. This event aligns perfectly with the book sale. There will be crafts and a gnome scavenger hunt in the children's room. There will be TYCLD themed bookmarks and stickers. Children who sign up for their first library card will also be able to get their picture taken with our custom sign.ⁱ Sarah from the Franklin County Soil and Water Conservation District will be running a Winter Nature Detective event (ages 6-11) starting here at the library on **February 18th** from 1 - 2PM. I will be joining Sarah and the participants as we walk over to Arsenal Green Park. The nature walk is aimed at identifying trees and animal tracks.

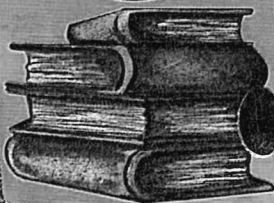
A new collection of Wonderbooks have been added to the juvenile collection. Three of these books were given to us as sampled from the Playaway company. Every Wonderbook read-along is a print book with a pre-loaded audiobook player permanently bound to the inside cover. Wonderbooks make reading accessible for many patrons including struggling and reluctant readers. This is also a great alternative for caregivers who want to limit screentime for their children.

Please let me know if you have any questions.

Chelsie Russo



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MY FIRST
LIBRARY
CARD
TODAY**



Malone
WEAD LIBRARY

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WEAD LIBRARY

FEBRUARY 2025

64 Elm Street Malone, NY 12953 | (518) 483-5251 | Requests@weadlibrary.com

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

<p>Learn to Crochet! Learn the basics for an upcoming project. Saturday, Feb. 22nd at 10:30 AM - Noon</p> <p>Registration Required</p>	<p>Saturday, February 1 Join us in celebrating everything the Wead Library has to offer. Activities and crafts in the children's room all day long!</p>	<p>Book Sale Continues</p>
<p>Learn to Crochet! Saturday, Feb. 22nd at 10:30 AM - Noon</p>	<p>10 AM - 12:30 PM St. Joseph's Addiction Treatment & Recovery Center tabling event Stop in to learn about local resources</p>	<p>8 Last day of the book sale</p>
<p>Teen Homeschool Hangout 1-30 PM</p>	<p>13 Stories & STEAM Registration Required 11 AM</p>	<p>15 Book Club (18+) 11 AM A Love Song for Ricki Wilde by Tia Williams</p>
<p>10 CLOSED PRESIDENTS' DAY</p>	<p>14 Story Hour Ages 6 & under 11 AM</p>	<p>22 Learn to Crochet! 10:30 AM - Noon REGISTRATION REQUIRED. See top panel for details.</p>
<p>17 CLOSED PRESIDENTS' DAY</p>	<p>19 LEGO Club 3:30 - 5:30 PM Children 6+</p>	<p>28 Story Hour Ages 6 & under 11 AM</p>
<p>18 1-2 PM Nature Detectives See side panel for details</p>	<p>20 Story Hour Ages 6 & under 11 AM</p>	<p>Knitting Saturday???</p>
<p>23 BOARD OF TRUSTEES MEETING 7PM</p>	<p>26 Stories & STEAM Registration Required 11 AM</p>	

HOURS

Monday: 10 AM - 6 PM
 Tuesday: 10 AM - 6 PM
 Wednesday: 10 AM - 7 PM
 Thursday: 10 AM - 7 PM
 Friday: 10 AM - 6 PM
 Saturday: 10 AM - 3 PM
 Sunday: CLOSED

weadlibrary.com

Story Hour returns!

Thursdays, at 11 AM

This program is for children ages 0-6 with a caregiver. Enjoy this early literacy program filled with highly interactive books, songs, and activities. Please participate with your child as we develop language skills and learn songs, finger plays, movements, and rhymes.

FEB. 5 & 19
10 AM - 12:30 PM
 Stop in to learn about local resources.

St. Joseph's
 ADDICTION TREATMENT & RECOVERY CENTER

Tuesday, February 18th 1 - 2 PM

Meet at the Wead Library for an exciting snowy mission! Hosted by the Franklin County Soil and Water Conservation District, this program will teach kids ages 6-11 how to become true nature detectives!

From the library, we will walk across the street to Arsenal Green Park to uncover the secrets of winter.

