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**Minutes of the Wead Library Board Meeting  
November 26, 2024**

Present: Melissa Benardot, President *via Zoom*  
Anne Werley Smallman, Secretary *via Zoom*  
Chris Eggsware, Vice President  
Lucille Poirier, board member  
Jeanne LeClerc, Treasurer  
Mary McDonald, Principal Library Clerk  
Guest: John MacArthur *via Zoom*

Call to order: 5:31 pm by Melissa Benardot, President

Old Business:

**Roof/Window Project :**

Atlantic Testing did their asbestos testing. John MacArthur has asked them to make a proposal for any hazardous material abatement. The caulking around the windows will need abatement and can be part of the same project. They did find a small amount of additional asbestos-containing material on the roof near the flashing. John does not think they will need to tent the building for the asbestos abatement, but there's a possibility the library will need to close during that time. That information should be in the proposal by Atlantic Testing.

John McArthur touched base with Chad Lawrence (MCSD director of facilities) about the project.

The Board of Trustees invited John MacArthur of Beardsley Architects & Engineers to present on the upcoming 2025 Roofing & Window Replacement Project. Project entails replacing roofing and most of the windows. Because the library is a school district library, (and the building is owned by MCSD) we have to run it through the State Education Dept. for the building permit. He explained the State Environmental Quality Review Act (SEQR) requirements and the Short Environmental Assessment Form (SEAF) that his office prepared.

The Library Board, upon review of the SEAF, agrees with classifying the Project as a Type II action (no review required) because it falls within the DEC Regulations list of actions that are predetermined to be Type II as it is "maintenance or repair involving no substantial changes in an existing structure or facility."

Motion by Anne Werley Smallman/second by Lucille Poirier

**WHEREAS** – *The Principal Library Clerk has presented information describing the nature and extent of environmental impacts of the proposed Wead Library 2025 Roofing & Window Replacement Project – and*

**WHEREAS** – the scope of the project involves only replacement of roofing materials with similar material, replacement of windows with similar energy efficient windows and abatement of hazardous material to the extent needed to accomplished the above – then

**Be it RESOLVED** that, the Wead Library Board of Trustees, after reviewing the information presented by the Principal Library Clerk, and considering the General Regulations of the NYS Department of Environmental Conservation pertaining to SEQRA Review, has determined that the Wead Library 2025 Roofing & Window Replacement Project is classified as a Type II action per 6CRR-NY 617.5(c)(1) of the Codes, Rules and Regulations of New York State and no further review is required.

Unanimously approved (5 aye 0 nay)

John MacArthur reported that Beardsley is working to finish drawing up the Plans and Specifications of the Roofing and Window Replacement Project. That will require a separate approval by the Board at a future meeting.

Mary McDonald noted that the very old shades may need to be replaced on the windows. John noted we can include it in the budget right from the beginning.

Motion by Chris Eggsware to adjourn, second by Jeanne LeClerc. Meeting adjourned at 5:58pm.

The next regularly scheduled board meeting will be January 27, 2025 at 7pm.

Respectfully submitted,  
Anne Werley Smallman  
Board of Trustees